

## ENTERING RESULTS ONLINE (XPOINT)

NSTA competitions are administered on XPoint and competition results are to be entered online by the winning captain/team.

### 1. The Public Website:

- ▶ Go to: <http://www.xpointsports.com/region/325/currentEvents>

### 2. Player (Login Section)

- ▶ Go to: <http://www.xpointsports.com/region/325/currentEvents>
  - a) Online result lodgment – winning team to lodge results within 48 hrs
  - under the heading Awaiting Results, click on Enter Results Icon (end of the line displaying opposing teams and division – note pad and pen icon) then either accept player ranks or add substitute player by typing their name in the database link below (see Adding a New Player). Drag and drop players into the correct team position, then *Save Ranks*. (Note: use the small symbol next to a player's name to drag and drop their position in the team for that match)
  - Select either 'Normal', 'Washout/Unfinished', 'Home Team Forfeit' or 'Away Team Forfeit'. Then enter all individual full or partial set scores and 'Save'.
  - adding a Player to a Team: Players already on the NSTA XPoint database may be added to a team as a permanent player or as a reserve. However, for NEW players, click on 'Home' → 'Contact' then list the player's name, email address, contact numbers and division/team name and then 'Send'. Upon grading approval by the NSTA Administrator, a confirmation or refusal will be sent to the player with an email link to establish a password.
  - Dispute Result: Upon a player entering a result, the system emails all players with a 'Dispute Result' link which is active for 48 hours. If a player wishes to dispute a result, then they click on the 'Dispute Result' link and the system automatically emails an instruction to the player who entered the result to forward the original scorecard to the Competition Secretary for verification and action if required.
  - Washouts: In the case of a washout, the Home Team Captain must enter the result online, selecting 'Washout/Unfinished'
  - Forfeits: In the case of a forfeit, the team *receiving* the forfeit must enter the result online, selecting 'Home Team Forfeit' or 'Away Team Forfeit'. **DO NOT ENTER ANY SETS (GAMES) SCORES FOR FORFEITED SETS/MATCHES**
  - incorrect names: Points will be deducted if incorrect names are entered in results